

# AccuDate™ XL

by TRANSACT®

## QUICK START GUIDE

Setting up your AccuDate XL  
for use with the Jolt App



# ACCUDATE XL QUICK START GUIDE

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Welcome .....	1
Package Contents Review .....	2
Setting Up Your AccuDate XL .....	3
Powering Up and Shutting Down .....	3
Setting Up Your Network .....	4
Setting Up Device Permissions .....	5
Loading Labels .....	7
Setting Up Jolt .....	8
Setting Up Additional Profiles with Restricted App Usage .....	11
How to Switch Between Users .....	13
Screen Calibration .....	14
Ordering Labels .....	15
Cleaning Instructions .....	15
Service and Support .....	16

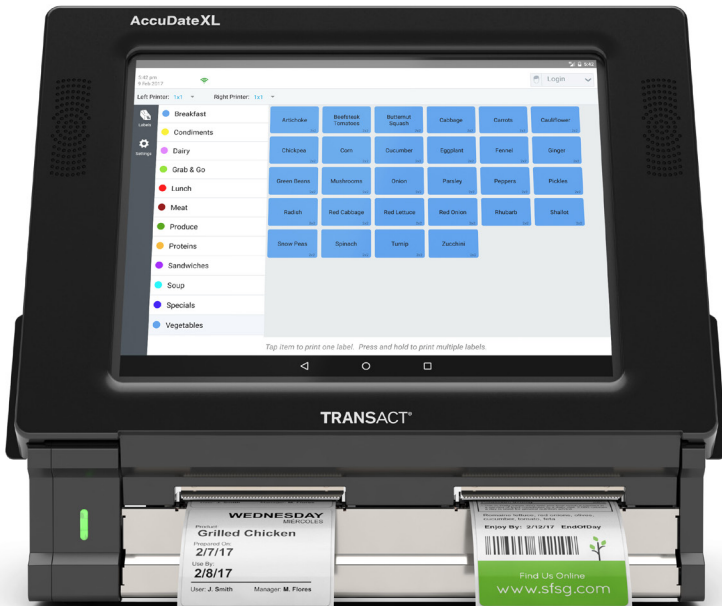
# WELCOME

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This guide will help you get started using the AccuDate XL touch screen terminal, from setting up your terminal for the first time, to loading labels, to launching the Jolt for TransAct App, and more. The guide even explains how to clean your terminal for optimal performance.

Your AccuDate XL will be configured with one or two internal printers.

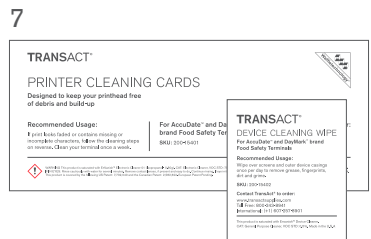
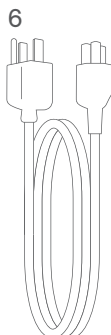
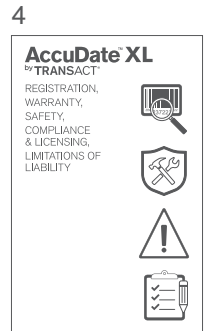
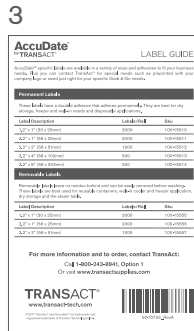
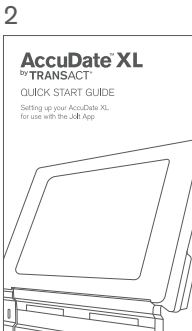
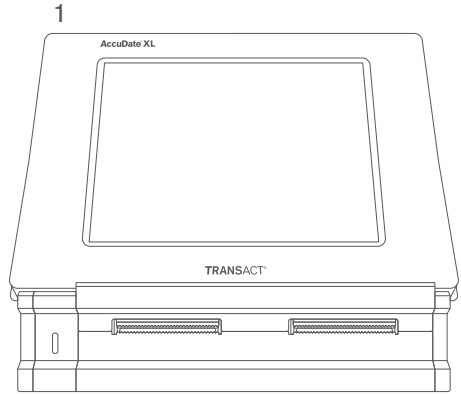
Labels are a key component to this solution. Sometimes, starter labels are supplied in the container labeled Number 2 but more often your operations department has selected specific labels for your locations and they will arrive separately



# PACKAGE CONTENTS

Your AccuDate XL comes with the following items. If any of the items are missing, contact TransAct® support.

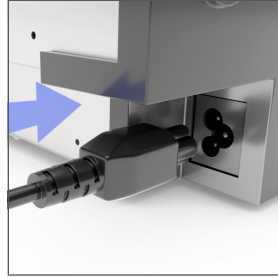
1. AccuDate XL terminal with one or two built-in printers
2. Quick Start Guide
3. Label Guide
4. Registration, Warranty, Compliance and Licensing Booklet
5. Service & Support Card
6. Power Cord
7. Cleaning Kit




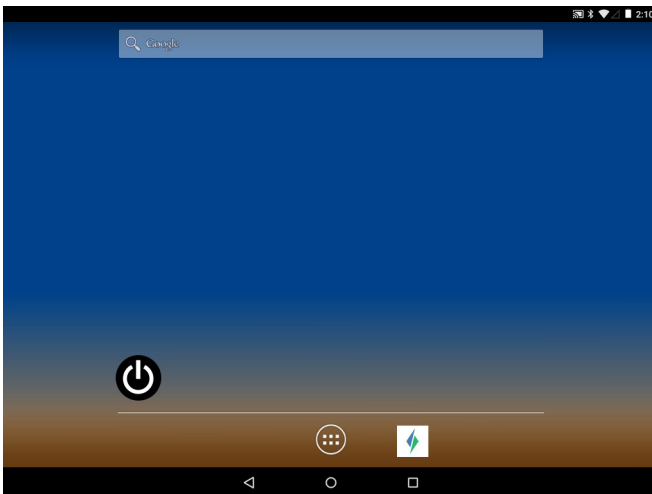
# SETTING UP YOUR ACCUDATE XL TERMINAL

Find a spot for the AccuDate XL terminal that's most convenient for your prep staff and crew members to easily access the device. Though the AccuDate XL is a rugged device, please be sure to place it in a spot where water and grease will not be an issue. Also, make sure the power cord does not rest on the floor. If you are using Wi-Fi to connect to your network, make sure the terminal is in a good spot to pick up the signal. If you are using an Ethernet connection, make sure the Ethernet cable can readily reach the terminal.

1. Remove the AccuDate XL from its protective packaging.
2. Connect the power cord to the back of the AccuDate XL and a power source.
3. Turn on the AccuDate XL, be sure to hold down the Power Button for 5 seconds.



After several startup screens are displayed, you will arrive at the Home Screen within 30-40 seconds. It contains a small number of icons and some Android® controls along the bottom of the screen. A power button is also shown on this screen enabling you to power down from the Home Screen. 



 Back

Opens the previous screen you were working in.

 Home

Opens the central Home screen.


 Overview

Opens a list of thumbnail images of screens you've worked with recently.

*Home Screen with Android Control Bar*

4. Now connect to your network. (If you have any questions about this process, or difficulty connecting, contact your System Administrator or IT Director.)

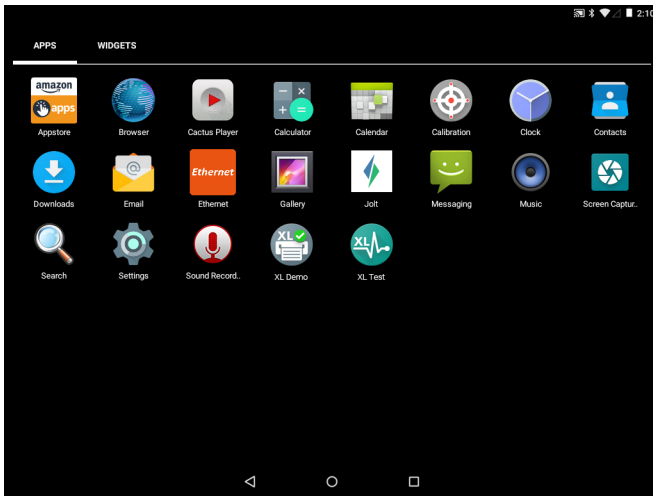
If using an Ethernet cable:

- a. Make sure your network is active on your Ethernet connection.
- b. Connect your Ethernet cable to the back of the AccuDate XL.
- c. Tap the Home button. 





If using Wi-Fi:


- a. Click the Apps icon  to move to the Main Apps screen below.



*Main Apps Screen*

- b. Then select Settings  and then Wi-Fi. 
- c. Ensure Wi-Fi is On, then a list of available Wi-Fi networks will be displayed. Select your preferred Wi-Fi network and if required enter your network password. Select Connect.

If your IT department has hidden your network SSID, you may choose to Add the network by selecting the More icon (three vertical dots) on the top right of the Wi-Fi settings screens. Contact your IT department for help with your wireless network.

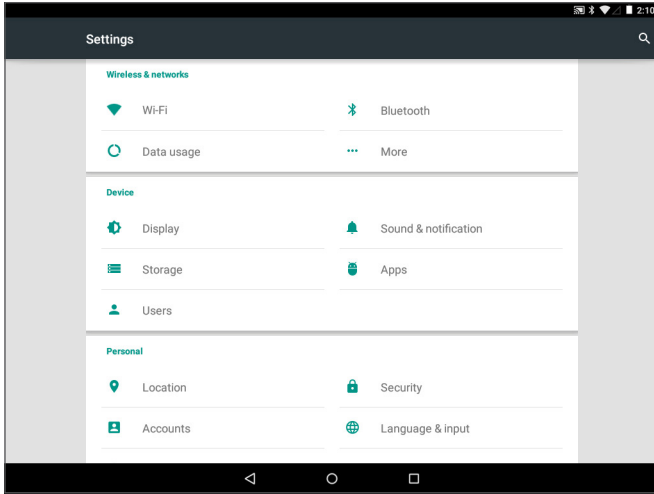
- d. Once your Wi-Fi Network shows as Connected, tap the Home button  at the bottom of the screen to exit Settings.

5. You will now set up a password for the device. (This is not required to use the terminal. Ask your corporate IT Manager for guidance.)

a. Select the Apps icon. 

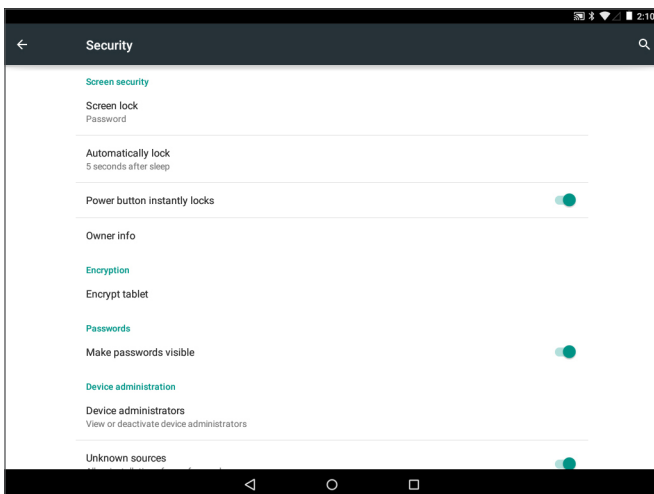
b. Select Settings. 

c. Under the Personal heading, select Security. 



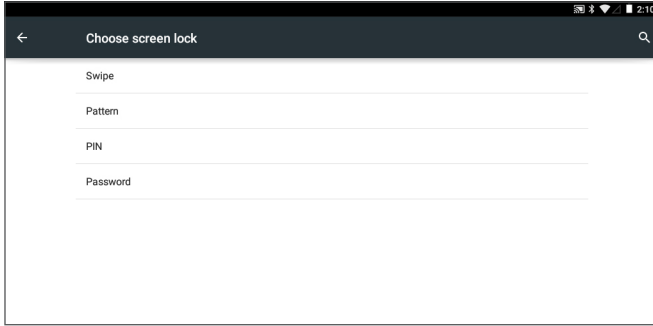
*Settings Screen*

d. Under Screen Security, select Screen Lock.



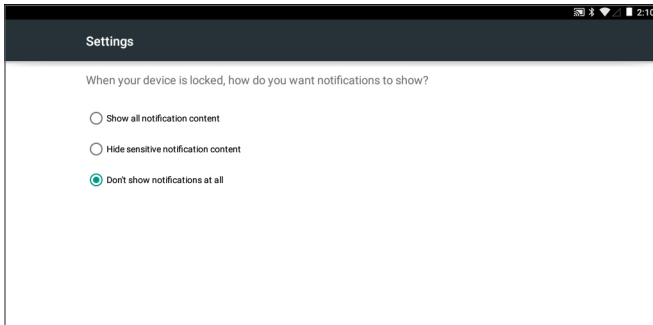
e. Choose one of the three password type options below. Please be sure to set a password you will remember in the future.

- Pattern
- Pin
- Password



f. Once you've selected a password type, and entered a password, you will be asked for a confirmation on the level of Notifications the Restricted Profile can view.

- Show all notifications will display all System and App related notifications to the user.
- Hide sensitive notification content will suppress System related notifications
- Don't show notifications at all will suppress all notifications.



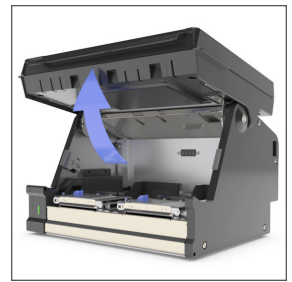
We recommend you choose Don't show notifications at all for the most privacy.

g. Select the Home Button  to exit to the Home screen.



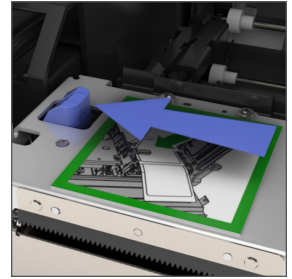
6. Now load labels into the device.

- a. Grab hold of the two tabs at either side of the lower section of the display and pull up. The hinged display will make a click sound and you will be able to swivel the display up until it is parallel with your tabletop.

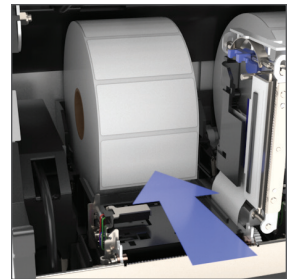


The one or two label printer mechanisms and label buckets will be visible, depending on your configuration. The AccuDate XL uses thermal printing technology so no ink or toner is required.

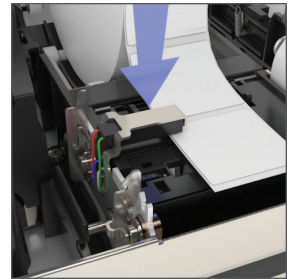
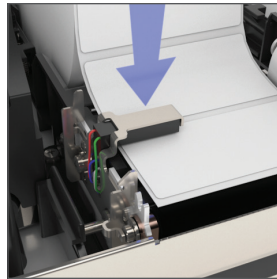
- b. Open each printer mechanism by pushing the blue tab on the left side of each mechanism to the left. The top of the printer mechanism will open.
- c. Both mechanisms can handle narrow and wide labels. In this example (your labels may differ in size or style) place the roll of 2.2" x 2" labels into the left printer label bucket and then the 1.2" x 1" labels in the right printer label bucket. Make sure the labels feed from the top.



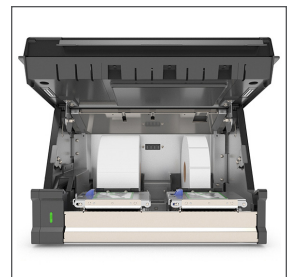
Note: If unpacking the labels has resulted in any of the leading labels being pulled off the roll, leaving a blank space, trim the roll to eliminate the gap. Otherwise the gap from the missing label can cause your printer to stop printing, requiring you to re-set the label roll.



- d. Next, thread the labels under the label sensor as shown to the right. Notice that the 1.2" wide labels will slide only part of the way under the sensor because they need to remain centered with the roll, while the 2.2" wide labels will slide all the way under the label sensor to the left edge.



- e. Then close the latch of the printer mechanisms. There will be some movement of the labels after you close the latch and the labels align for printing.
- f. Now you are ready to close the display. Rotate the hinged display down until it clicks to its closed position.

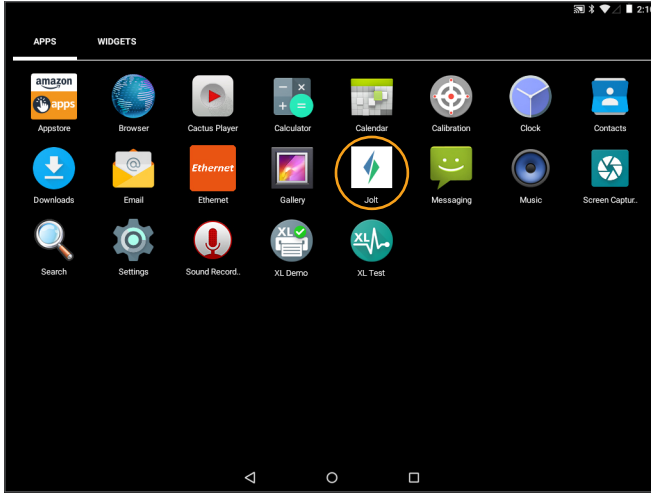


# SETTING UP JOLT

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Now you're ready to open the Jolt for TransAct App.

1. Select the Jolt for TransAct App icon  from the Main Apps screen.



*Jolt for TransAct App Icon*

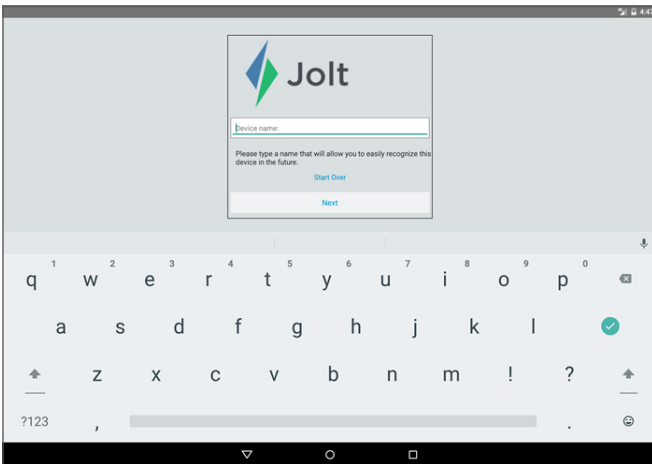
2. You will be prompted to connect the terminal to your location using your Jolt device credentials. The device credentials (Username and Password) are found by logging into your Jolt account. Your Jolt web administrator may have provided this information to you, or if you are the administrator, this can be done from any PC by logging into your Jolt account at:

<https://app.joltup.com>

Once you are logged in click on Settings > Devices in the left menu (if your Transact Terminal Password is blank, click the Generate New Password button). Enter these credentials into the terminal and press Next.



3. You will then be prompted to enter a Device Name. This can be as simple as “Prep Station” or anything else you would like to call this terminal. Once you have entered a name, press Next.

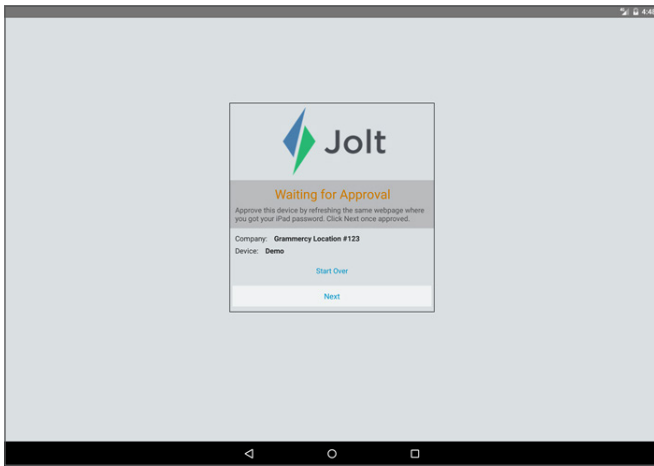


Note: The first time you print from Jolt for TransAct, a window will pop up asking whether you “Allow Jolt for TransAct to access the USB device?”. That’s because Android recognizes the printers inside the terminal as USB printers. Simply select Use by default for this USB device and then select OK.

4. The AccuDate XL will then need device approval from your Jolt web administrator. Contact your administrator for approval, or if you are the administrator, this again can be done from any PC by logging into your Jolt account at:

<https://app.joltup.com>

Once you are logged in click on Settings > Devices in the left menu.\* Find the terminal name you entered in step #3 in the table called “My Devices” (Click the Refresh Devices Table button if you can’t find it) and then click the blue button on the right side that says “Approve.” Once the terminal is approved on the web, press the Next button on the terminal.






You have now successfully connected this terminal to your Jolt account.

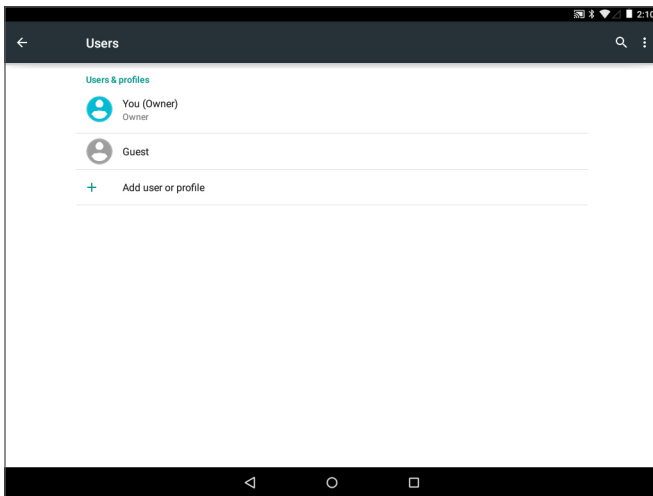
*\*If your Jolt for TransAct setup has more than one Content Group, be sure to select the appropriate Content Group by clicking the Content Group Mode button; only then will the correct list of locations be displayed for your selection.*

# SETTING UP ADDITIONAL PROFILES WITH RESTRICTED APP USAGE

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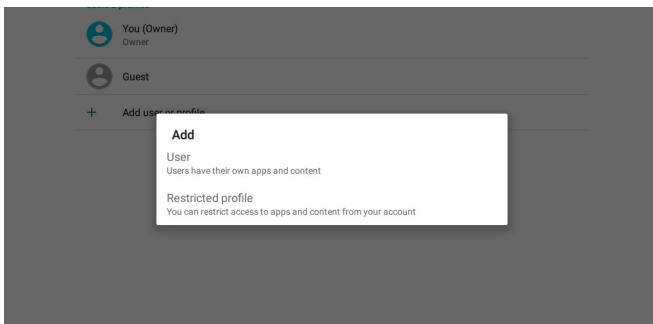
If you would like to create one or more separate accounts for crew members and other staff, for example to limit access to specific Apps and maybe to block Internet browser access, follow the instructions below:

1. Select the Apps icon. 
2. Select Settings. 
3. Under the Device option, select Users. 
4. You will notice the Owners account is active. Now select Add user or profile.



*Users Screen*

5. Select Restricted Profile.




The AccuDate XL terminal will re-initiate and display the Lock screen.


6. Swipe your finger in an upward motion on the AccuDate XL screen and enter the Screen Lock password you set up earlier. Select the password field to display the keyboard.

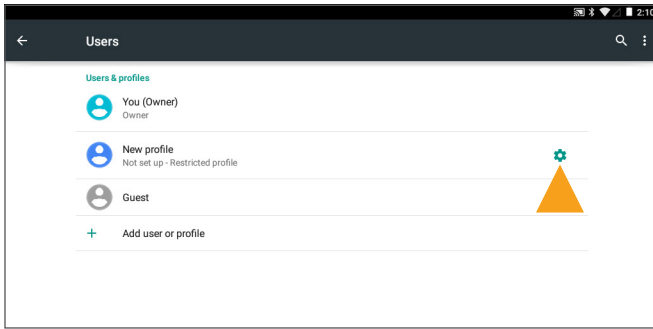
7. Select the Apps icon. 

8. Select Settings. 

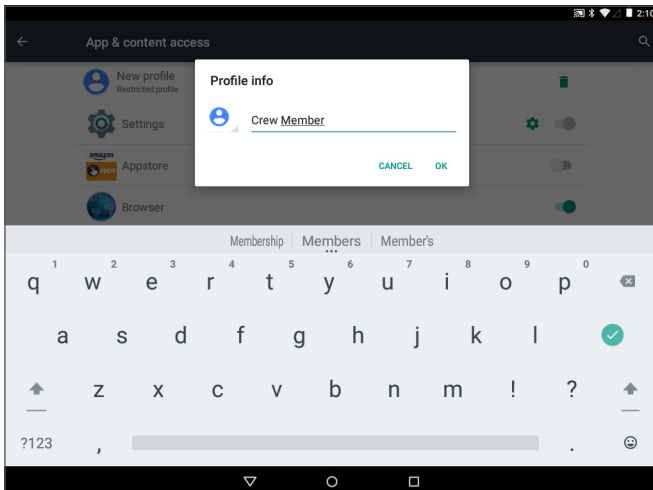
9. Under the Device option, select Users. 

Now you should have a New Profile listed under Users & profiles.

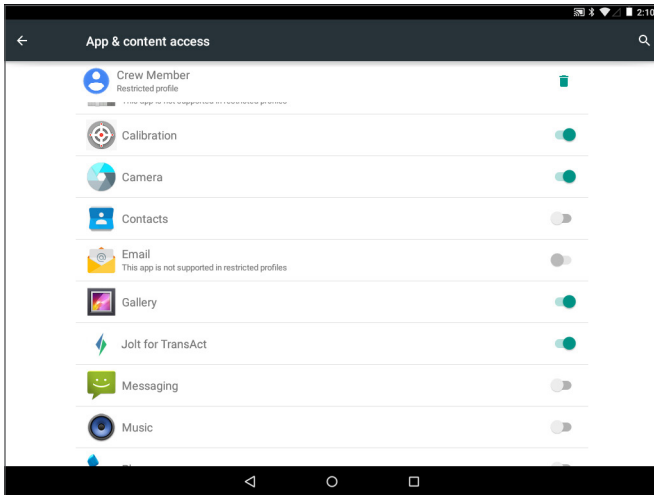
10. Select the gear icon  next to the New Profile to setup the new Restricted Profile.



11. If you select the Profile Name 'New Profile' you can rename the profile to anything you want. For example, Crew Member or a person's name.



12. Now you can turn on or off the various options you would like to restrict for the profile. As a rule, most Crew Members will not have access to a Browser, which you can slide to off. When the round shape is to the left and grey, the App is unavailable. When it is to the right and green, the App is available. Make sure the Jolt for TransAct App and Calibration App are turned on. You can swipe up or down to see all the Apps available. The screen below shows a typical set-up for a Crew Member.

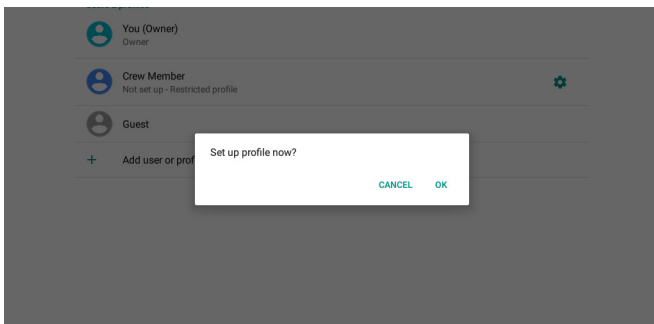


13. Once you've completed your review of restrictions click the Back button ← in the upper left hand corner of the screen.

The Crew Member profile will show as 'Not Setup' since the user type has not logged on to the device yet.

14. Select the Crew Member, or the name of your Restricted Profile, from the Users list.

15. You will be prompted to 'Set up profile now?', select OK. The AccuDate XL terminal will re-initiate and display the Lock screen.



16. Swipe your finger in an upward motion on the AccuDate XL screen.

You are now logged in to the AccuDate XL terminal as a Crew Member. You will notice that the only icon in the lower bar is the Apps icon.

17. Select the Apps icon. 

You should see only those Apps and Utilities that you allowed during setup of the user. The Jolt for TransAct icon should be included in this list.

18. To create a short-cut to the Jolt for TransAct App along the bottom bar, select and hold your finger on the Jolt for TransAct App icon. Android will then allow you to drag the icon. We recommend you drag it to the lower shortcut bar next to the Apps icon.

## How to Switch Between Users

1. Select the Apps icon. 

2. Select Settings. 

3. Under the Device option, select Users. 

4. Select the User you would like to switch to. The AccuDate XL terminal will re-initiate and display the Lock screen.



5. Swipe your finger in an upward motion on the AccuDate XL screen and if the User you selected requires a password you will be prompted to enter one (click on the password field to display the keyboard), otherwise you will be taken to the Home screen.



# SCREEN CALIBRATION

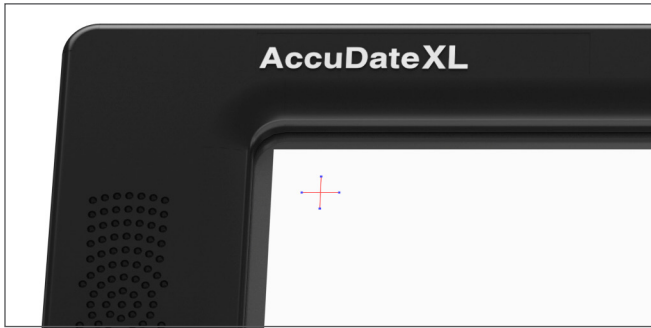
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The AccuDate XL system includes a Screen Calibration App for the touch screen. If you ever have trouble with the accuracy of your touch screen, you can re-calibrate the screen by following these instructions:

1. Select the Apps icon. 
2. Open the Screen Calibration App. 

If you are logged in as a user with a restricted profile, and the Calibration App is not visible, make sure your manager enables your profile to have access to it.

3. A calibration “Target” will appear at various places on the screen.



*Screen Calibration Target*

4. Carefully place your finger, or a stylus tip to be more precise, as close as you can to the center of each target that is displayed, and remove it when the target moves to another location on the screen.
5. When completed, the Calibration App will prompt you to Save the new calibration settings and exit to the Main Android Settings Screen. If for any reason you do not or can't select Save, the Calibration process will re-start.

Note: if your AccuDate XL terminal calibration is extremely poor, you may connect a USB mouse to launch the Calibration App.

## ORDERING LABELS

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Proper Food Safety labeling is a key component to offering your customers the best possible experience. Having the right label for the right use is important to keeping your operation running smoothly.

For more information to order labels, contact TransAct:

1-800-243-8941, Option 1

Or visit [www.transactsupplies.com](http://www.transactsupplies.com)

## CLEANING INSTRUCTIONS

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The AccuDate XL was designed to handle the rigorous conditions of a restaurant kitchen, where things can get messy. But you'll want the outside of the terminal clean, the screen clean and clear, and the inside of the terminal clean, especially the print mechanisms.

To keep your AccuDate XL clean, TransAct has provided a cleaning kit for you to sample. This kit includes 1 Cleaning Card Pack and 2 Cleaning Wipes.

For more information or to order more cleaning cards and wipes, please contact:

1-800-243-8941, Option 1

Or visit [www.transactsupplies.com](http://www.transactsupplies.com)

# SERVICE & SUPPORT

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For questions regarding the use and service of your terminal, you have several options:

1. Visit [www.transact-tech.com](http://www.transact-tech.com), then select Service & Support.
2. Email us at [support@transact-tech.com](mailto:support@transact-tech.com)
3. In the USA call: 1-877-748-4222  
International: +1-607-257-8901  
Monday–Friday 8am–8pm, Eastern Time.

For questions and support regarding the use of the Jolt for TransAct App, please call 1-877-396-4112 Option 2.

# TRANSACT<sup>®</sup>

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